



BID SOLICITATION

Page 1 of 4
Printed: 5/5/2004

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
CAPITOL HILL
PROVIDENCE RI 02908

BID NUMBER: B03767
TITLE: CATERING SVCS, PRISONER LUNCH
BID OPENING DATE AND TIME:
05/25/2004 10:30 AM

BUYER: ALMA MILLER
PHONE #: (401) 222 - 2142 ext. 124
BLANKET PERIOD: 7/1/04 - 6/30/07

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ADMINISTRATION
DOA CENTRAL BUSINESS OFFICE
ADMINISTRATIVE SERVICES
ONE CAPITOL HILL, 4TH FLOOR
SMITH ST
PROVIDENCE RI 02908

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ADMINISTRATION
DOA SHERIFFS
SEE BELOW RI N/A

Requisition Number(s): R68A045892

Item	Class-Item	Quantity	Unit	Unit Price	Total
	BLANKET REQUIREMENTS: 7/1/04 - 6/30/07 LUNCHES FOR PRISONERS AWAITING COURT APPEARANCES - APPROX 5 - 30 LUNCHES PER DAY PER ATTACHED SPECIFICATIONS				

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

DELIVERY: _____

RIVIP VENDOR ID#: _____

TERMS OF PAYMENT: _____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p>BIDDING</p> <p>(a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State.</p> <p>(b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered.</p> <p>(c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost.</p> <p>(d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request.</p> <p>ORDERING</p> <p>(a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period.</p> <p>(b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.</p>				

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Item	Class-Item	Quantity	Unit	Unit Price	Total
	THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.				
	DELIVERY TO FOLLOWING LOCATION:				
	NEWPORT COUNTY SHERIFFS NEWPORT COUNTY COURTHOUSE EISENHOWER SQUARE NEWPORT, RI 02840				
1.0	961-15 MEAT SANDWICH	1.00	EA		
2.0	961-15 MEATLESS SANDWICH	1.00	EA		
3.0	961-15 SOFT DRINK (BEVERAGE)	1.00	EA		

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CATERING SERVICES – PRISONER LUNCHES

PROVIDE LUNCHES AND SODA/SOFT DRINKS FOR PRISONERS DETAINED AT DISTRICT AND FAMILY COURTS. CUPS TO BE PROVIDED BY VENDOR.

VENDOR WILL TELEPHONE RESPECTIVE CELLBLOCKS AT 10:30 AM EACH WORKDAY FOR LUNCH ORDER. LUNCHES WILL BE DELIVERED TO CELLBLOCK NO LATER THAN 12:00 NOON EACH DAY.

WORKDAYS ARE FROM MONDAY THROUGH FRIDAY. CLOSED WEEKENDS AND HOLIDAYS.

SPECIFICATIONS:

SANDWICHES WILL BE PREPARED IN A FACILITY THAT IS LICENSED BY A HEALTH DEPARTMENT. IF POTENTIALLY HAZARDOUS FOODS, (SUCH AS MEATBALLS), ARE PREPARED; THE VENDOR WILL HAVE A CERTIFIED FOOD SAFETY MANAGER CERTIFIED BY THE STATE OF RHODE ISLAND.

SANDWICHES ARE TO BE MADE FRESH ON THE SAME DAY ORDERED. ALL SANDWICHES ARE TO BE WRAPPED IN A FOOD-GRADE CLEAR PLASTIC WITH “GUMMED” LABEL AFFIXED.

LABEL MUST BE APPROVED BY A HEALTH DEPARTMENT; LABEL MUST INCLUDE:

- **DATE OF MANUFACTURE**
- **VENDOR NAME**
- **STREET ADDRESS, CITY, STATE**

INGREDIENTS ARE TO BE LISTED ON LABEL IN DESCENDING ORDER OF PREDOMINANCE.

ALL SANDWICHES SHALL BE ON A 6” TORPEDO OR GRINDER ROLL WEIGHING A MINIMUM OF 2.25 OZ. COLD SANDWICHES MUST BE KEPT AT 41 DEGREES F OR COLDER.

- **GRINDER “ITALIAN STYLE” WILL HAVE A TOTAL OF 4 OZ. MEAT/CHEESE. MEAT SHALL CONSIST OF 1 OZ. EACH HAM, OR TURKEY HAM, BOLOGNA, AND COOKED SALAMI. ALSO, SHREDDED LETTUCE, 1/8TH INCH SLICED TOMATO AND THIN SLICED ONION SUFFICIENT TO COVER MEAT/CHEESE (LENGTH OF ROLL).**
- **MEATLESS SANDWICH SHALL CONSIST OF (3) THREE 1 OZ. SLICES OF AMERICAN CHEESE, LETTUCE TO COVER THE ROLL AND (3) THREE 1/8TH SLICES OF TOMATO.**
- **SOFT DRINKS TO BE IN A 12 OZ. CUP WITH ICE. ICE TO BE ¼ OF THE CUP OR LESS. SOFT DRINK TO BE SODA OR FRUIT JUICE/PUNCH (10% JUICE) OR LEMONADE (15% LEMON).**

THE ABOVE ARE THE MINIMUM SPECIFICATIONS REQUIRED.